

# Implementation Steps

Thank you for participating in UGI Energy Safe Kids! If you have any questions or concerns about your scheduled date or time please email Jeanette Orlando at [jeanette.orlando@nef1.org](mailto:jeanette.orlando@nef1.org) or call 855-494-2941.

# 1

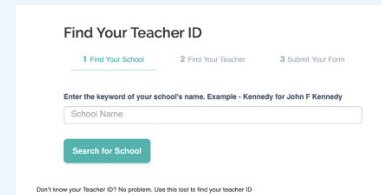
Verify you have received a tote containing:

- *Teacher Folder*
- *Natural Gas Safety Challenge* booklets
- *Household Safety Surveys* (HSSs)
- Color-changing pencils (student incentive for completing the HSS)

# 2

Next:

- National Energy Foundation (NEF) energy educators will conduct a 45 to 60 minute presentation in your school. If we are unable to conduct in person presentations, please contact your scheduler Jeanette at [jeanette.orlando@nef1.org](mailto:jeanette.orlando@nef1.org).
- **Shortly AFTER the presentation**, give each student a safety booklet, mercaptan sticker and HSS. Have students write your teacher ID at the top of their forms. Your teacher ID is located on your folder or students can use our online lookup tool IF they complete the form ONLINE.
- Remember, tell the students to complete this form **with an adult** either online OR on the paper form.



# 3

Final steps:

- Reward students with a color-changing pencil when they **(with an adult)** complete the HSS online at [energysafekids.org/ugi](http://energysafekids.org/ugi) OR complete the paper form.
- Return any papers (**not submitted online**) in the postage paid envelope from your folder.



Additional information on back

## Household Safety Survey (HSS)

- Mini-grants are being issued to each eligible participating teacher as an eGift Card. Have your students complete the HSS (online or return papers) by the due date.
- You will receive a daily notification email with those students' names who have completed the online HSS. Do NOT send in the paper forms from these students.
- Watch for an email from NEF acknowledging receipt of your packet. Teachers receive a \$25 eGift Card for submitting 75% or more of the HSSs. Awards will be distributed in December.

## Other

- Complete the program evaluation with the link from the follow-up emails.
- You may make a thank you card from the template provided in the email. Take a picture of the card and email it to [tiffany.foland@nef1.org](mailto:tiffany.foland@nef1.org).
- Additional e-learning curriculum such as interactive learning games, videos and activities are available at [energysafekids.org/ugi/students](http://energysafekids.org/ugi/students).

